

## LETTINGS PLAN

- Offers of accommodation coming under the terms of this Lettings Plan ('the Plan') will be made on a 'direct let' basis, operating outside of the Choice-Based Lettings ('CBL') process. Any offer will be made in accordance with the following rationale:

### Category 1

- Any household within this category will be offered the accommodation on the first round of allocation. If there is no household within this category who is eligible and accept the offer then proceed to the next category.

Requirement	Notes
Transfer List Applicant	Active application
1 household member aged 60+	
Under Occupying property	Assessed by bedroom need as per the formula in the Allocations Policy 2014
	Social Rent Will Apply

### Category 2

- Any household within this category will be offered the accommodation on the second round of allocation (if applicable). If there is no household within this category who is eligible and accept the offer then proceed to the next category.

Requirement	Notes
Transfer List Applicant	Active application
Under occupying property	Assessed by bedroom need as per the formula in the Allocations Policy 2014
Medically assessed need for Sheltered accommodation/ground floor priority aged 60+	As per the same procedures adopted for CBL lettings
	Social Rent Will Apply

### Category 3

- Any household within this category will be offered the accommodation on the third round of allocation (if applicable). If there is no household within this category who is eligible and accept the offer then proceed to the next category.

Requirement	Notes
Transfer List Applicant	Active application
Medically assessed need for Sheltered accommodation/ground floor priority	As per the same procedures adopted for CBL lettings
	Social Rent will apply

#### Category 4

5. Any household within this category will be offered the accommodation on the fourth round of allocation (if applicable). If there is no household within this category who is eligible and accept the offer then proceed to the next category.

Requirement	Notes
Home Seeker Applicant	Active application
1 household member aged 60+	
Medically assessed need for Sheltered accommodation/ground floor priority	As per the same procedures adopted for CBL lettings
	Affordable Rent (as per the Rents Policy 2015 formula) will apply.

#### Category 5

6. Any household within this category will be offered the accommodation on the fifth round of allocation (if applicable).

Requirement	Notes
Home Seeker Applicant	Active application
1 household member aged 55+	
Medically assessed need for Sheltered accommodation/ground floor priority	As per the same procedures adopted for CBL lettings
	Affordable Rent (as per the Rents Policy 2015 formula) will apply.

7. If there are multiple households falling within any given category we will take into account the individual Housing Needs of the household, as reflected by the level of allocated points on the Housing Register. In all other respects the procedures adopted will be in line with the Allocations Policy 2014 and the Rents Policy 2015.
8. The relevant rent type for each property will depend on whether they are existing tenants or new tenants. Existing tenants will be charged a Social Rent and new tenants would be charged at an Affordable Rent (as per the meanings and formulas detailed in the Rents Policy 2015).